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| **Question** | **Scheme** | **Marks** |
| **Task 1 Document Production** | | |
| 1 | Moving the last sentence to the end of first paragraph **1 Mark**  Adding new subheading **1 Mark**  Adding new short paragraph and change of was and has **1 Mark** | 3 |
| 2 | Inserting Table **3 Marks**  Formatting table **2 Marks** | 5 |
| 3 | Adding new text **1 Mark**  Adding new table with entered data **3 Marks**  Inserting the image **1 Mark** | 5 |
| **Task 2 Flowcharts & Programming** | | |
| 4 | Code with no errors in evidence **3 Marks**  Output in evidence **1 Mark** | 4 |
| 5 |  | 6 |
| 6 | Code with no errors in evidence **6 Marks**  Output in evidence **1 Mark** | 7 |

