**Assignment-2**

 **Chapter 9 & 10 (GRADED)**

1. A new company game is being developed by a company. The research team is creating a presentation to a group of people.
2. Give three factors which should be considered about group of people

1……………………………………………………………………………………………………………………………………………..………………………………………………………………………………………………………………………………………………………………………

2…………………………………………………………………………………………………………………………………………….………………………………………………………………………………………………………………………………………………………………………..3…………………………………………………………………………………………………………………………………………….…………………………………………………………………………………………………………………………………………………………………….[3]

1. Give three methods of finding out information about target audience

1……………………………………………………………………………………………………………………………………………..……………………………………………………………………………………………………………………………………………………………………..

2……………………………………………………………………………………………………………………………………………..……………………………………………………………………………………………………………………………………………………………………..3……………………………………………………………………………………………………………………………………………..………………………………………………………………………………………………………………………………………………………………….[3]

1. There are four items shown below which need to be considered when giving a presentation.

For each item, give one example of what needs to be considered.

|  |  |
| --- | --- |
| **Items** | **Example** |
| Language used |  |
| Multimedia used |  |
| Length of presentation |  |
| Interactive Presentation |  |

 [4]

1. Describe three methods to protect software from piracy.

1……………………………………………………………………………………………………………………………………………..…………………………………………………………………………………………………………………………………………………………………….

2…………………………………………………………………………………………………………………………………………….…………………………………………………………………………………………………………………………………………………………………….3…………………………………………………………………………………………………………………………………………….…………………………………………………………………………………………………………………………………………………………………[3]

1. Indicate which of the following statements are TRUE or FALSE by putting a tick (✓) in the appropriate box.

|  |  |  |
| --- | --- | --- |
| **Statement** | **TRUE** | **FALSE** |
| All recipients of emails can see all the recipients in the Bcc and Cc lists |  |  |
| Forwarding of emails is always good practice to keep everyone in the organization or family informed. |  |  |
| Using email groups increases the risk of identity theft. |  |  |
| Netiquette refers to need to respect other users on the internet |  |  |
| It is not always illegal to copy or forward email attachments |  |  |

 [5]

1. When software is supplied there are certain rules to obey regarding copyright

Name these two rules.

1……………………………………………………………………………………………………………………………………………..…………2…………………………………………………………………………………………………………………………………………………….[2]