MS-WORD

Microsoft Word is a word processor developed by Microsoft. It was first

released in 1983 under the name Multi-Tool Word for Xenix systems. MS

Word is a popular word-processing program used primarily for creating

documents such as letters, brochures, learning activities, tests, quizzes and

students' homework assignments. There are many simple but useful features

available in Microsoft Word to make it easier for study and work. That's why

so many people would prefer to convert the read-only PDF to editable Word

and edit PDF in Word.

* **Read the Unstructured Data**

1. **Participants**: Sarah, Jack, Lily, Noah, Emma, and James.
2. **Performances**: Singing, Dancing, Magic Tricks, Poetry Reading, Painting Display, and Musical Instrument.
3. **Age Group:** 10, 11, 12, 11, 10, 12.
4. **Performance Time:**

* Sarah – 2:00 PM
* Jack – 2:15 PM
* Lily – 2:30 PM
* Noah – 2:45 PM
* Emma – 3:00 PM
* James – 3:15 PM

1. **Special Notes:** Jack will need a microphone, Lily will bring her own music, and James requires a chair for his performance.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Participant Name** | **Performance Type** | **Age Group** | **Performance Time** | **Special Notes** |
| Sarah | Singing | 10 | 2:15 PM | - |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

* **Practice organizing unstructured data by thinking about the rows and columns you need.**

* **Comparison between structure and Unstructured data**

|  |  |
| --- | --- |
| **Unstructured Data** | **Structure data** |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

**What you think is the best from above data and why?**

|  |
| --- |
|  |
|  |
|  |