The Next Generation School
Wakra Primary and Secondary Campus
A.Y. 2023-2024

MS Teams Guidelines

Step 1: Download the application
Click the given link to download MS TEAMS on your desktop/ laptop/ mobile

https://www.microsoft.com/en-us/microsoft-365/microsoft-teams/download-app

OR use MS Team on the browser .

Step 2: Activate the student account

Format of User ID

User ID: studentID@tngqatar0.onmicrosoft.com

Example: (3 digits student ID should begin with 0)
Student ID: 123
User ID: 0123@tngqatar0.onmicrosoft.co

Example: (for 4 digits Student ID)
Student ID: 1234 User ID:
1234@tngqatar0.onmicrosoft.com

Format of Password

For first time login the password is

Password: **4TNG@Qatar**

Note: After first time login user has to reset the password.

MS Team guide for the existing students

Existing students will use the same login credentials. In case the password is required to be reset inform the class teacher.

MS TEAMS Video Tutorial for parents

https://www.youtube.com/watch?v=v1OD89OTb2A&feature=youtu.be