

LIS.LNU.HRM/SR1/GD/V0/2024.01.08

08th January 2024

## TO WHOM IT MAY CONCERN

At LYCEUM INTERNATIONAL SCHOOL (PRIVATE) LIMITED we have committed ourselves to the cause of education for a period of 30 years. During this period, the expansion of our school network across 7 districts in this country, including Pre-Primary Education, has enabled us to provide a valuable service to our stakeholders and to the broader society. The Lyceum International philosophy and vision is to mold global citizens who will re-shape the future of Sri Lanka.

It was a great pleasure and honor to have had the opportunity to nurture and guide the future aspirations of Ms. Fathima Rushdha Kamaldeen (EPF No. 8450), who, with dedication, served the organization from 28<sup>th</sup> August 2017 to 08th April 2022 in the capacity of a Teacher, she contributed to the furtherance of the Lyceum vision.

During the tenure of her service, she carried out following duties and responsibilities:

- Involved as a key member in the development and revision of Art and Handwork Curriculum and syllabus.
- Developed lesson plans, presentations and teaching aids for lessons as per Cambridge standards.
- She was one of our key members in organizing Annual Art Exhibitions and Annual Inter Lyceum Art Competitions for primary grades also involved in the Decoration Committee (Founder's Day, Graduation Day and various cultural events).
- Promoted as a Teacher (Art) from the year 01st September 2021 to 08th April 2022.
- Joined as an Assistant Teacher (Art) from the year 28th August 2017 to 31st August 2021.

I, on behalf of the Senior Management take pleasure wishing Ms. Fathima Rushdha Kamaldeen the best and affirming her honesty and hardworking traits. This letter is issued at the request of Ms. F. R. Kamaldeen.

Thank you.

Yours sincerely,

LYCEUM INTERNATIONAL SCHOOL 3/1, Raymond Road, Nugegoda Sri Lanka

Ms. Pavani Thilakaratne Head of Human Resources

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