

RESUME

RASMI.R.PRASAD

No. 17,Ground
Floor, Srigandha
Layout Attur
Layout,Veersagara
Main Road,
Bangalore-560064



PH: 7356242402

OBJECTIVE

To obtain a teaching position in a reputed school and utilize my knowledge and experience which can be exploited for the growth of the students as well as the institution. Accomplished educator with demonstrated ability to teach, motivate, and direct students while maintaining high interest and achievement. Consistently maintain excellent relations with students, parents, faculty and administrations. Self-motivated with strong planning, organizational and leadership skills.

Seeking challenging assignments into a dynamic globally focused organization that will strategically utilize my existing skill sets while providing opportunities to amalgamate personal enrichment with professional goals.

PROFILE

A high energetic and enthusiastic individual, specializing in history. Dedicated to providing the best education and children of all ranges. At the same time end to end exposure on office administration and customer coordination at Event Management also. Understanding the personal requirements and expertise in sourcing, training and follow up.

CAREER HIGHLIGHTS

SREECHAITANYA Techno SCHOOL **KARANATAKA-560064**

24/07/2023 **TO TILL DATE.**

Euro School North Campus,Srinivasapur Village Bellahalli Kogilla Road
Yelahanka Bangalore-560064.

01/09/2022 TO 13/04/2023

- Six months experience in teaching profession from **Euro School North Campus**
- Prepared assignments reviewed and corrected all home work with an emphasis
- Prepared students in standard grade 3 and 4

IMPRESARIO – EVENT MARKETING COMPANY Pvt.Ltd

Kadavanthra, Cochin-682020, Kerala India

06/01/2019 To 15/08/2022

Working in the organization as Client Service Manager

- Her key responsibilities include
- **Client Relationship Management:** Build and maintain strong relationships with clients by understanding their needs, preferences, and expectations. Act as the primary points of contact for clients throughout the event planning and execution process.
- **Event Planning and Consultation:** Collaborate with clients to understand their event objectives, budget, and target audience. Provide expert advice and guidance on event planning, including venue selection, theme development, logistics, and budget management.
- **Proposal Development:** Prepare comprehensive event proposals, including event concepts, timelines, budgets, and deliverables. Present proposals to clients and negotiate terms and conditions to secure contracts.
- **Project Management:** Oversee the end-to-end event planning process, ensuring that all elements of the event are organized and executed smoothly. Coordinate with internal teams, external vendors, and suppliers to deliver services as per the client's requirements.
- **Budgeting and Financial Management:** Create and manage event budgets, ensuring that costs are within the allocated budget and providing regular updates to clients. Negotiate with vendors to obtain competitive pricing and optimize event expenses

TKM CENTENARY PUBLIC SCHOOL

Karicode, Kollam-691005, Kerala, India

24-10-2016 to 31-03-2018

- Worked in this institution as a English Teacher affiliated to CBSE, Delhi.
- Managing different standards and batches
- Arranging online and offline classes
- Maintain records of students assessment results, Progress, Feedback or School performance, ensuring confidentiality of all records

- Develop teaching or Training materials, like handouts, Study materials , or quizzes .
- Assess students progress throughout tutoring sessions

SANSKRITI EDUCATION CENTRE

Karicode, Kollam-691005, Kerala,India

01-06-2009 to 15-10-2016

Her key responsibilities include

- Teaching Social Science to our students
- Managing different standards and batches
- Co-ordinating with other subject faculties
- Arranging online and offline classes
- Maintain records of students assessment results, Progress, Feedback or School performance, ensuring confidentiality of all records
- Develop teaching or Training materials, like handouts, Study materials , or quizzes .
- Assess students' progress throughout tutoring sessions

BHASHYAM HIGH SCHOOL

SatyaNarayanapuram Vijayavada-11, Andrapradesh,India 01-05-2004 to 25-04-2009

- Fiveyears' experience in teaching profession from **BHASHYAM School**, Vijayawada.
- Prepared assignments reviewed and corrected all home work with an emphasis on providing feedback to each student.
- Prepared students in standard 6'th 7'Th&8'Th.
- Tutored children after schools that were having difficulties in making their grades.

ADDITIONAL INFORMATION

- Participated in a community programme that provide extra tuition to local underprivileged children and assisted within the camp organizing games and entertainment.
- Developed and implemented programs to encourage student participation.
- Participated in leadership training and community building workshops.

- BA Degree in history [52.5%]
- Bed in social science [61%]
- MA post graduate in history [55%]

TECHNICAL QUALIFICATION

- MS Office
- Internet and web based applications.

AREA OF INTEREST

- Teaching
- Communication
- Painting
- Singing

HOBBIES

- Listening music
- Dancing

STRENGTH

- Hard working
- Highly confident
- Good communication skill
- Positive attitude
- Patience
- Good and fast grasping power

PERSONAL DETAILS

NAME : RASMI.R.PRASAD
FATHER'SNAME : E.S.RANGAPRASAD
DATE OF BIRTH : 14-6-1981
E-MAIL ID : rasmi1461981@gmail.com

Place: Kollam, Kerala
Date :

(RASMI.R.PRASAD)