

### SHAHUL KHAN

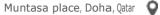
B.COM (Hons), CIMA, Diploma in English.

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shahul.khan123@gmail.com

Linkedin/shahul Khan in





ENGLISH LANGUAGE TEACHER ABLE TO TEACH BUSINESS STUDIES & ACCOUNTING.

## Work **Experience**

(Total: 20 years)

In Sri Lanka

In Qatar

students

NASRIYA CENTRAL COLLEGE - SRI LANKA. (2015.01.01 - 2018.12.31)

Assigned English language teacher for ordinary level students.

ALMISBAH NATIONAL SCHOOL - SRI LANKA. (2019.01.01 - 2024.01.31)

Assigned as English language teacher for primary and secondary

Assigned as BS & Accounting teacher for advanced level students.

Assigned as BS teacher for advanced level students.

**ALSAQEE WATER COMPANY - ALSADH, QATAR. (2013.08.01 - 2015.12.20)** Employed as Senior Accountant.

Handled all A/c related matters.

Such as -

Financial Reporting, Accounting, Budgeting, Variance Analysis, Cash Flow Management, Statutory Compliance, Audit, Inventory, Fixed Assets, Accounts payable & Accounts receivable, ERP Implementation, Account software (Forcus), Payroll software (Micro Image & Greenwich), Tally, Excel, Word, PowerPoint, Performance Video presentation, EOSB computation.

Business Agreements, Internal memos, Possess good Secretarial Skills, Risk Management, Logistics...

Additionally having skills on Leadership | Management | Strategy | Communication (written as well as oral) | Systematic | Self-motivated, Ability to free up CEO of all financial and playing advisory role to the CEO.

In Sri Lanka

NASRIYA CENTRAL COLLEGE - SRI LANKA. (2004.01.01 - 2013.07.31)

Assigned English language teacher for ordinary level students.

Assigned as BS & Mathematics teacher for ordinary level students.

In Sri Lanka

NK/ABUKKAGAMA MUSLIM GOVNT SCHOOL- SRI LANKA. (1997.04.01 - 1998.05.30)

Worked as English Language Teacher for Ordinary level students.

Worked as sports coach (Football and Volleyball).

**Education** 

**B.Com (Hons) Degree** (University of Peradeniya, Sri Lanka)

**CIMA** (Stage -1 successfully completed)

**Dip In English** (University of Peradeniya)

**Dip In Computer** (Millennium Academy)

#### Languages

Fluent in speaking & writing
 Fluent in speaking & writing
 Fluent in speaking & writing
 Fluent in speaking & writing

Malayalam-Speaking (Basic)Hindi-Speaking (Basic)Arabic-Reading (Basic)

# Personal Details

Race - Muslim
Nationality - Sri Lankan

Age - 47
Civil Status - Married
Children - 3

Passport No - N 10506380

Driving License No - AO 11796642

#### Referees

1	2
Group Accountant – Mr. A.M.M. Nifras.	Principal – Mr. S.L. Anver,
Sharaka Holdings Group, Qatar.	Chi/ Almisbah National School, Madampe.
TP: +974 44442202, Ext: 232	TP: 0094 322248920, Mobile: 0094 774497393
Web: sharakaholdings.com	Email: almisbah1930@gmail.com

This is to certify that all above particulars furnished by me are true and correct to the best of my knowledge.

Yours faithfully, **Shahul Khan.**