



SHAHUL KHAN

**B.COM (Hons), CIMA,
Diploma in English.**

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Muntasa place, Doha, Qatar

ENGLISH LANGUAGE TEACHER
ABLE TO TEACH BUSINESS
STUDIES & ACCOUNTING.

Work Experience

(Total: 20 years)

In Sri Lanka

ALMISBAH NATIONAL SCHOOL - SRI LANKA. (2019.01.01 – 2024.01.31)

- Assigned as English language teacher for primary and secondary students
- Assigned as BS & Accounting teacher for advanced level students.

In Qatar

ALSAQEE WATER COMPANY - ALSADH, QATAR. (2013.08.01 – 2015.12.20)

- Employed as Senior Accountant.
- Handled all A/c related matters.
- Such as –
Financial Reporting , Accounting, Budgeting, Variance Analysis, Cash Flow Management, Statutory Compliance, Audit, Inventory, Fixed Assets, Accounts payable & Accounts receivable, ERP Implementation, Account software (Forcus), Payroll software (Micro Image & Greenwich) , Tally, Excel, Word, PowerPoint, Performance Video presentation, EOSB computation.
Business Agreements, Internal memos, Possess good Secretarial Skills, Risk Management, Logistics...
Additionally having skills on Leadership | Management | Strategy | Communication (written as well as oral) | Systematic | Self-motivated, Ability to free up CEO of all financial and playing advisory role to the CEO.

In Sri Lanka

NASRIYA CENTRAL COLLEGE - SRI LANKA. (2004.01.01 – 2013.07.31)

- Assigned English language teacher for ordinary level students.
- Assigned as BS & Mathematics teacher for ordinary level students.

In Sri Lanka

NK/ABUKKAGAMA MUSLIM GOVNT SCHOOL- SRI LANKA. (1997.04.01 – 1998.05.30)

- Worked as English Language Teacher for Ordinary level students.
- Worked as sports coach (Football and Volleyball).

Education

B.Com (Hons) Degree (University of Peradeniya, Sri Lanka)

CIMA (Stage -1 successfully completed)

Dip In English (University of Peradeniya)

Dip In Computer (Millennium Academy)

Languages

English	-	Fluent in speaking & writing
Tamil	-	Fluent in speaking & writing
Sinhala	-	Fluent in speaking & writing
Malayalam	-	Speaking (Basic)
Hindi	-	Speaking (Basic)
Arabic	-	Reading (Basic)

Personal Details

Race	-	Muslim
Nationality	-	Sri Lankan
Age	-	47
Civil Status	-	Married
Children	-	3
Passport No	-	N 10506380
Driving License No	-	AO 11796642

Referees

1	2
Group Accountant – Mr. A.M.M. Nifras.	Principal – Mr. S.L. Anver,
Sharaka Holdings Group, Qatar.	Chi/ Almisbah National School, Madampe.
TP: +974 44442202, Ext: 232	TP: 0094 322248920, Mobile: 0094 774497393
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This is to certify that all above particulars furnished by me are true and correct to the best of my knowledge.

Yours faithfully,
Shahul Khan.