

## COVER LETTER

Dear Recruiter,

I am writing to express my interest in the vacant position. As a science teacher with 4 plus years of experience teaching biology, physics, and environmental science at middle and high school levels in Turkey. My strong commitment to education and passion for fostering a positive learning environment align well with the values and goals of your esteemed institution.

I am eager to bring my expertise to your institution and contribute to the continued success and growth of your educational programs.

Enclosed with this letter is my resume, which provides further details about my educational and professional background. I would welcome the opportunity to discuss how my skills and experiences align with the needs of your organization in an interview.

Thank you for considering my application. I look forward to the possibility of contributing to the success of your institution.

Sincerely,

Maureen Nso

## **MAUREEN NSO**

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Visa Status: Work-Visa Transferable

## **SCIENCE TEACHER**

### **CAREER OBJECTIVE**

I commit myself to proactively contribute towards the overall growth of any reputable organization I find myself in by dint of self-motivation, hard work, thirst for continuous learning, and my ability to work on my own initiative and as part of a team.

### **CORE COMPETENCIES**

My objective is to effectively educate and inspire students about the principles, concepts, and wonders of scientific principles, critical thinking abilities, and enthusiasm for the subject. This involves:

**Teaching Content:** Delivering accurate and up-to-date information about disciplines such as biology, physics, or environmental science.

**Fostering Understanding:** Helping students comprehend the interconnectedness of life and biological systems, encouraging critical thinking and scientific inquiry.

**Promoting Curiosity:** Cultivating a sense of curiosity and fascination with the natural world, sparking interest in scientific exploration and discovery.

**Developing Skills:** Equipping students with scientific skills, including observation, experimentation, data analysis, and scientific reasoning, through hands-on activities and experiments.

**Encouraging Appreciation:** Instilling an appreciation for the diversity of life forms and the importance of biodiversity, conservation, and ethical considerations in science.

**Supporting Individual Growth:** Supporting students in their academic journey, providing guidance, encouragement, and resources to help them achieve their potential in science and beyond.

### **WORK EXPERIENCE**

#### **TAB College Ankara, Turkey January 2020 to 2023.**

Position: Science Teacher

Age: (12- 17) years

Roles and Responsibilities:

- **Curriculum Development:** Designing and developing lesson plans, instructional materials, and assessments aligned with international standards.

- **Classroom Instruction:** Delivering engaging and informative lessons that cover various topics in science. Using various teaching methods (lectures, discussions, and experiments, multimedia) to cater to diverse learning styles.
- **Lab Management:** Supervising laboratory activities, conducting experiments, demonstrating proper lab techniques, and ensuring a safe and organized lab environment.
- **Assessment and Evaluation:** Creating and administering tests, quizzes, and exams to assess students' understanding of scientific concepts. Providing constructive feedback and evaluating students' academic progress.
- **Individualized Support:** Offering extra help and support to students who may struggle with understanding specific concepts, providing guidance and additional resources as needed.
- **Integration of Technology:** Incorporating educational technology, such as interactive software, simulations, and online resources, to enhance learning experiences and make concepts more accessible and engaging.

### **Golkap College, Ankara, Turkiye 2018-2020**

Position: Science Teacher

Age: (12- 17) years

Roles and Responsibilities:

- **Classroom Management:** Establishing and maintaining a positive and inclusive learning environment, managing student behavior, and fostering a respectful and collaborative classroom culture.
- **Parent-Teacher Communication:** Communicating with parents or guardians regarding students' progress, addressing concerns, and providing updates on classroom activities and performance.
- **Mentoring and Guidance:** Serving as a mentor, advisor, or guide for students interested in pursuing further studies or careers in science related fields, offering advice and support.
- **Community Involvement:** Participating in school events, extracurricular activities, and community outreach programs related to science and education, fostering a deeper connection between students and the subject matter.

### **EDUCATION BACKGROUND**

- **Master's Degree- Civil Engineering,** Cyprus International University, Nicosia  
February 2016 — January 2018
- **Bachelor of Engineering-Civil Engineering,** Cross River University of Technology  
January 2010 — September 2015